

**Proceedings of the Managing Committee Meeting of CMAO held on 18.12.2009 at 03.00 PM, in the BDA Conference Hall Bhubaneswar**


The Managing Committee Meeting of City Managers' Association Orissa (CMAO) was conducted under the Chairmanship of the President of the Association. At the outset, the President welcomed the members present. He urged upon the Members to give their suggestion to improve the functioning of CMAO.

The following Agendas are discussed in item wise:

<b>Item - 1</b>	Confirmation of the proceedings of the Managing Committee Meeting held on 08.08.2008
Confirmed	
<b>Item - 2 CMAO Annual Report &amp; Activities</b>	Over the year transformation of CMAO to meet the need of Orissa Urban Development
Executive Director presented CMAO activities since its inception.	
<b>Item - 3 Audit Report 2007-08</b>	The detail report is placed for approval.
The Audit report for the year 2007-08 was approved	
<b>Item - 4 Women Councilors Training Programme</b>	Govt. requested for submission of Utilization Certificate on Women Councilors training Programme. The board may decide whether to return the unspent amount or full amount to Govt. of India.
Since Govt. of Orissa have not provided its 50% share, Govt. of India money need to be returned at the earliest for submission of utilization certificate. The Treasurer is instructed to take action immediately on submission of Utilization Certificate to Govt. of India.	
<b>Item - 5 Right to Information Act and CMAO</b>	The members may define procedure to follow for the RTI Act.
Executive Director shown inability to hold the position of Public Information Officer. However, the committee for the time being decided to keep Executive Director as PIO and Treasurer as the Appellate Authority.	
<b>Item - 6 Constitution of Committee for Review of CMAO MOA &amp; Bylaw</b>	Since formation of CMAO in 2002 to till today many changes have taken place in its functioning. Hence a committee may be constituted with comprise of present, past and life member.
A committee comprised of Secretary BDA, Sanjib Mishra, Life Member and Executive Director CMAO will review the constitution.	
<b>Item - 7 Matters relating to Executive Director</b>	Will leave the organizations Consultant Executive Director Post before the end of Financial year. However, will support in the growth of CMAO as part of Voluntary Social Responsibility.
Executive Director explained its difficulty of getting consultancy fees since June 2009. The treasure is instructed to ensure processing of files required for release of consultancy fees and other expenditure at the earliest to president.	
President is authorized to allow Executive Director to leave the institution as and when such situation arises.	
<b>Item - 8 New Members (Life Member)</b>	Mr. Piysuh Ranajn Rout, Urban Regional Planner Mr. Sanjeev Kumar Das, Executive Engineer, PHEO Mr. Golak Bihari Das, Asst. Engineer, OWSSB Mr. Pradip Kuamr Naik, Executive Engineer, Works Department Mr. Prasant Mohaptra, Project Engineer, OWSSB
Approved The committee also decided to allow all past, present and future executive members of CMAO to become the Life Member of CMAO with due payment.	

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<p><b>Item - 9</b> <b>Any other matter with the permission of chair</b></p>	<ul style="list-style-type: none"> <li>• Three workshops covering the jurisdiction of Revenue Divisional Commissioner to be organized</li> <li>• President urged to organize more focused programmes i.e. Solid Waste Management, Financial Management, E-Governance etc.</li> <li>• Managing Committee Meeting to be held quarterly</li> <li>• Secretary BDA will remain in charge of Secretary CMAO till further notice.</li> <li>• President stated that BDA will provide two staffs for functioning of CMAO. They will be the caretaker of files, assets, letter dispatch, file movement, keeping officer decorum etc.</li> </ul>
<p>At the end President offered Vote of thanks to all</p>	

  
**President** 31/12/2009  
**City Managers' Association Orissa**  
**And**  
**Vice Chairman**  
**Bhubaneswar Development Authority**