



## Women Councilors Training Programme

Supported By

Ministry of  
Urban Development  
Govt. of India  
&  
Housing & Urban  
Development  
Department  
Govt. of Orissa



### Executive Summary

On-17<sup>th</sup> -19<sup>th</sup> November 2008 a three day training programme for Elected Women Councilors of Puri District Urban Local Bodies were conducted. In this programme eighteen participants participated. This three day training programme was supported Ministry of Urban Development, Govt. of India and Housing & Urban Development Department, Govt. Orissa. The Urban Local Bodies of Puri Municipality and Notified Area Council of Konark, Pipili and Nimapara Women councilor participated.

It was organized by City Managers' Association Orissa. The purpose of the workshop was to enable women elected representatives to understand various aspects of Urban Governance & Management. The participant attended includes Chairperson, Councilors, The three days' training comprised of introductory session, technical sessions, field visit and evaluation & appraisal.

The subject areas of discussion include Sustainable Urban Development, Roles & Responsibility, Innovative Municipal Resource Mobilization, City Development Plan, Municipal Accounting, Property Tax Reforms, Public Private Partnership, Poverty & Livelihoods, City Disaster Management and Urban Environment etc and solutions to make projects more successful.

Participants for the first time learned on subjects like global warming, climate change, urban transport and gender perspectives in urban planning processes. At the end of the Programme, participants presented their action plans and shared their feedback during the Evaluation Session.



Participants along with Resource Persons of the Women Councilors Training Programme in Puri

**Summary of Presentation**

Mr. Piyush Ranjan Rout made presentation on Sustainable Urban Development, Preparing & Need of City Development Plan, Innovative Municipal Resource Mobilization, Solid Waste Management, Global Warming & Climate Change, Urban Disaster Management, Urban Environment Management and Urban Poverty Alleviation. Mr. Rout presentation highlighted urban development trends, and major challenges. He shared the influential factors involving planning - social, environmental, cultural, political, economic and physical aspects. The key principles & challenges when making plans are growth, change, progress and evolution. He suggested considering the improvement of social well-being, quality of life & environmental protection in the planning processes.

Dr. Hrudanada Mohanty gave an elaborate presentation on Property Tax Reforms, JNNURM Reforms, Community Participation & Public Disclosure Law. He explained details of myths surrounding of reforms among the elected representatives. During his presentation narrated basic principles of the Govt. of India & Orissa thought on Reforms. Mr Mohanty introduced different models of reforms and the areas where they are being applied in Indian cities. He concluded that the 'secret' to effective reforms is the initial setting of realistic, unambiguous and mutually beneficial expectations.

**Supported By**

Ministry of Urban Development, Govt. of India and Housing & Urban Development Department, Govt. of Orissa funded the training programme..

**Summary of Presentation**

M Mr. Manas Dash in his presentation briefed about the prevailing practice of Municipal Accounting Reforms and Public Private Partnership. His presentation clearly elaborated the steps followed to sift from Single to Double Entry, advantage, caution need to be taken and move toward credit rating. Mr. Dash discussed Private Finance Initiatives (PFI) and cited some of their advantages including: on average faster and more on-time delivery of projects, innovative design, high quality ongoing management, and smarter ways of delivering infrastructure.

Mr. Soraff elaborated on the roles & responsibility of the Elected Representatives along with key knowledge on day to day municipal administration, tendering process etc. He also discussed with the participants on various aspects Municipal Act relating to council meeting, quorum, resolution, limitations, powers and functions etc. During his elaboration h explained the emerging online tendering process to make municipal system more transparent.

**Objectives of the Workshop**

- To orient the elected women representative on their roles, responsibility, Govt. programmes and 74<sup>th</sup> CAA;
- To provide knowledge on Urban Administration, Governance & Management;
- To initiate discussions on Sustainable Urban Development and Good Governance;
- To understand new options of managing cities;
- To learn various urban governance innovations in India.

**Details of the Training Module**

- women representative on their roles, responsibility, and 74<sup>th</sup> CAA
- Urban Administration, Governance & Management
- Sustainable Urban Development, JNNURM, UIDSSMT, BSUP, IHSDP
- Preparing & Need of City Development Plan
- Innovative Municipal Resource Mobilization
- Urban Safety & Disaster Management
- Urban Environment Management, Global Warming, Climate Change
- Urban Poverty Alleviation
- Property Tax Reforms
- Municipal Accounting Reforms
- Public Private Partnership
- Mainstreaming HIV / AIDS Programmes
- Urban Reforms, Community Participation,
- Public Disclosure
- Urban Mobility
- Kudumbashree
- Slum Networking
- Riverfront Development

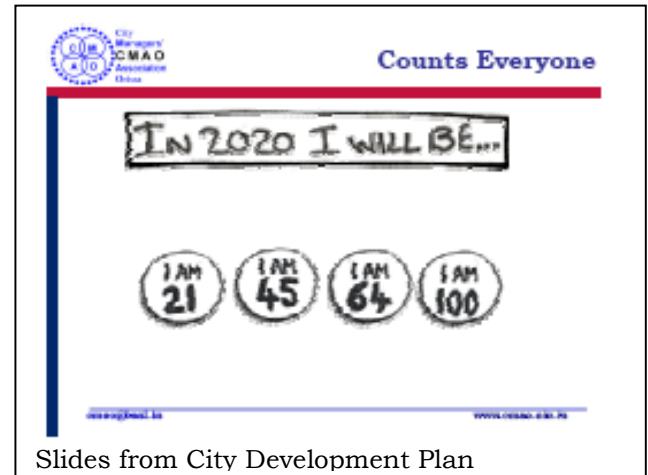
**Technical Session Highlights**

**Sustainable Urban Development**

- Dynamics of Urbanisation
- Urbanization: Global Facts and Figures
- Global Urban Threats
- Orissa Urban Profile
- Urban Governance in Orissa
- Present Status of Urban Management
- New Challenges
- New Age of Urban Management
- Need for Building Professional City Manager

**City Development Plans**

- The Urban Challenge
- Planning Process
- CDP defines how a City will
- Stakeholders Consultation
- Defining Vision
- Identifying Mission Areas
- Figuring Sector Wise investment
- Making CDP a living documents



Slides from City Development Plan



Group Discussion during training programme

### Property Tax Reforms

- Role & Contribution of Urban Areas in Nation Building
- Broad Pattern of Municipal Finances
- Municipal revenue Vs System Efficiency
- Property Tax importance to Municipal finance.
- Property Tax in Major Indian Cities
- Characteristic of a good property tax structure
- Annual Rental Value vs Unit Area Method
- Property Tax Assessment – Patna Model
- Comparison between New and Old Method to Assess Properties

### Urban Safety & Disaster Management

- Global Facts Crime, Violence, Disasters
- Women’s safety – Bogotá Columbia
- Urban planning and design, Engaging youth
- Cities in Japan using traditional *kobans* (community police stations), Making a safe city safer – Toronto, Hong Kong, probably the world’s safest city, Making a dangerous city safer – Nairobi



Participants presenting Action Plans

### Municipal Accounting Reforms

- Rationale For Municipal Accounting Reforms
- Accounting Reforms
- A Need Of Time
- Existing Municipal Accounting Systems
- Issues Of Cash Accounting
- What Is Accrual-Based Accounting ?
- Benefits Of Accrual-Based Accounting
- Major Issues In Transition
- Myths & Reality
- Advantages Of Accrual System
- State-Specific Budget And Accounts Manuals
- Tamil Nadu – Success Story

### Public Private Partnership

- Why PPP in Urban Sector?
- Investment Requirement
- “Rich cities but *Poor* City Governments”
- Areas of Urban PPPs
- Urban PPPs in India
- Sector wise Projects
- Tamil Nadu – Role of Institutions
- Lessons Learnt
- Thiruvananthapuram City Roads Project
- Constraints in Implementing PPPs
- Why Limited PPPs in Urban Sector?

### Government of India Programmes

- JNNURM
- UIDSSMT
- Govt of India Programmes
- Urban Sanitation
- Public Disclosure & Community Participation

**Best Practices in Community Approaches to Urban Poverty Alleviation**

- Evolution of Urban Poverty Alleviation
- Umbrella Approach - 1997
- Women Beneficiary Nurseries
- Plantation In Slums:
- Development Of Colony Parks In MCH
- Strategy for success
- Convergence of different programmes with similar objectives
- Development of Institutional Framework
- Capacity Building and Training
- Management Information System
- Preparation of Need Based Action Plan
- Preparation of Investment Plan

**Urban Ecosystem Approach In Urban Environmental Management**

- Urban Environmental Problems
- Growing Urban Environmental Challenges
- Urban Ecosystem
- Urban Water System
- Urban Ecological Problems of India
- Global Urban Threats
- Emerging Urban Environmental Issues
- Urban Environmental Policy
- Sustainable Development
- Sustainable Urban Development
- What are Sustainable Cities?
- Urban Experience In International & India
- Bogota- Columbia Urban Transport System
- Freiburg – Germany, Solar City
- Japan's 3R Initiative towards a Sustainable Solid Waste
- Integrated Environmental Transport Strategy Management Cities Cashing on Leadership

**Innovative Municipal Resource Mobilization**

- The emerging scenario
- Present Practice of Municipal Resource Mobilization
- Need For Municipal Resource Mobilization
- Management Innovations In Municipal Resource Mobilization
- Areas Of Innovations
  - (a) property tax administration;
  - (b) asset management;
  - (c) information system;
  - (d) user charges; and
  - (f) others.
- City Initiatives of Ahmedabad, Surat, Indore, Kokatta, Jalgaon,, Vishakpatnam, Jablpur, Jaipur, Bnagalore, Mumbai, Hyderabad etc
- Revenue Enhancement Action Plan



Participants on a field visit to Puri SWM Plant

Details of Participants		
<b>Puri</b>		
Total Participants: 18		
1	Sudhansubala Pradhan	Puri
2	Sumtra Nyak	Puri
3	Sukanti Jagadev	Puri
4	Laxmipriya Sahoo	Puri
5	Kisant Akumari	Puri
6	Sujata Kuamri Malik	Puri
7	Y Malti	Puri
8	Debishree Pradhan	Puri
9	Rajlaxmi Sahoo	Puri
10	Santilata Pradhan	Puri
11	Sanjukta Nayak	Pipili
12	Marium Bibi	Pipili
13	Mamata Malik	Pipili
14	Madhusmita Sahu	Puri
15	Anju Pradhan	Puri
16	Lalita Patra	Pipili
17	Sukantai Behra	Konark
18	Kunilata Behera	Konark

**Urban Development Info**

Questions were asked relating to day's presentation. The idea was to make the participants go through the presentations, literature to find out the answers. The session was very interesting because it is observed that all participants have gone through the presentation.



**Evaluation**

CMAO conducted overall evaluation and an Evaluation Session is scheduled in order to improve the quality of the Programme. The result of CMAO's evaluation is summarized below:

- Participants were satisfied with the overall logistic arrangements – prior to and during the Programme;
- Most participants felt the Training met their expectations and requested the organizers to conduct similar programme in regular interval
- The programme should not be limited only to women representatives rather it should include male counter part and all officials.

**Suggestions:**

- The programme should have been conducted much earlier stage or at the beginning of the new council.
- Organize focused study tour cities to Best Practices initiatives;
- Special training on monitoring & evaluation of projects functioning.
- Municipal bodies should not be asked to pay the training fees. Rather State Govt. should fund all expenditure.
- Participants may be provided with per diems to meet their expenses i.e. travel, telephone, snacks etc. during the training programmes other than food & lodging.

**Resource Persons**



**Piyush Ranjan Rout**, Mr. Rout has over ten years of experience in Urban Environment Management, Urban Management, Urban Planning and Governance. At present working as Executive Director of City Managers’ Association Orissa (CMAO). His major contribution to cities in recent days includes knowledge sharing among Local Governments.

**Mr. Sanjib Mishra**, Mr. Mishra, a 1981 batch Orissa Administrative Service (OAS) officer having experience of serving in Khurda (Bhubaneswar) District Administration and Bhubaneswar Municipal Corporation for more than seven years. Presently working as Special Officer in Urban Reform Cell in Housing & Urban development Department, Govt. of Orissa. His specialization focuses on Urban Planning & property tax reforms in Urban Sector.



**Mr. Mans Dash**, Chatter Accountant for more than five years. He has the experience of implementing Double Entry Accounting System in Bhubaneswar Municipal Corporation. His specialization focuses on Municipal Finance, Credit Rating, Public Private Partnership and Accounting.



**Resource Persons**



**Mr. T.B.K. Shoroff**, Mr. Shoroff has over twenty years experience Orissa Urban Development. Presently serving as the

Executive Engineer in Puri Municipality. He has vast experience of understanding to Orissa Municipal Act, Role of Councilors, Day to day functioning of Municipal Bodies, Tendering Process, and all aspects of engineering works including water supply & sewerage and Solid Waste Management.

**Dr. Hrudanadan Mohanty**, Mr. Mohanty has vast experience of dealing with Panchayati Raj & Urban Local Bodies. A social scientist having experience of working with NGO’s, Academics and Government led



institutions. He brought the experience of Urban Reforms in post JNNURM programme in Orissa and its necessity for Municipal Bodies. Presently works in Urban Reform Cell of Housing & Urban development Department, Govt. of Orissa. His specialization focuses on Urban Reforms and policy intervention in urban areas.



City Managers Association Orissa,  
C/o Vice Chairman, Bhubaneswar Development Authority,  
Sachivalaya Marg, Bhubaneswar - 751001, Orissa, India  
Tel:+91 (674) 2395614 Fax: +91 (674) 2390633  
E-mail: [cmao@bsnl.in](mailto:cmao@bsnl.in) , **Web: <http://www.cmao.nic.in>**