

**Proceedings of the Managing Committee Meeting of CMAO held on 08.08.2008 at 03.00 PM, in the BDA Conference Hall Bhubaneswar**

The Managing Committee Meeting of City Managers' Association Orissa (CMAO) was conducted under the Chairmanship of the President of the Association. At the outset, the President welcomed the members present. He urged upon the Members to give their suggestion to improve the functioning of CMAO.

The following Agendas are discussed in item wise:

<b>Item - 1</b>	Confirmation of the proceedings of the Managing Committee Meeting held on 28.05.2007
Confirmed	
<b>Item - 2 Audit Report 2006-07</b>	The authorized Chattered Accountant of CMAO Manas Dash and Co has audited the account. The detail report is placed for approval.
The Audit report for the year 2006-07 approved	
<b>Item - 3 CMAO Annual Report &amp; Activities</b>	CMAO Annual Report & Activities during 2007-08
<ul style="list-style-type: none"> <li>• The Secretary Cum Executive Director presented the Annual Report of the CMAO for the year 2007-08</li> <li>• The Members took note of the same.</li> <li>• Approved the work plan of 2008-09</li> </ul>	
<b>Item - 4 Membership Fee</b>	<ul style="list-style-type: none"> <li>• All members are requested to pay their annual subscription</li> </ul>
<ul style="list-style-type: none"> <li>• H&amp;UD Department of Govt. of Orissa would be requested to instruct the ULBs &amp; DAs</li> <li>• Director Municipal Administration informed that Govt. will request to all concern to pay the fees of CMAO</li> <li>• Director Municipal Administration will write a specific letter to Bhubaneswar Municipal Corporation to pay the membership fees.</li> </ul>	
<b>Item - 5 Members Financial Benefits from the Project</b>	<ul style="list-style-type: none"> <li>• Earlier Managing Committee has approved to take 15 - 35 % as operational overhead of CMAO from Projects depending upon the situation.</li> <li>• The Executive Director / project in charge may be allowed to hire individuals as Consultants of such projects for smooth delivery of requirements.</li> <li>• The Executive Director / project in charge may also be allowed to define staff cost, do necessary expenditure applicable under the project without cost to CMAO own fund.</li> <li>• The members / officials of the CMAO may be allowed to take honorarium / project fees from projects.</li> <li>• All payments to be made by deducting TDS as applicable.</li> </ul>
The Managing Committee decided to set up a committee comprising of Member Secretary SUDA, Director Town Planning and Chief Engineer PH (Urban) to decide the honorarium structure for resource persons etc..	
<b>Item - 6 Executive Director Salary increment</b>	<ul style="list-style-type: none"> <li>• The Executive Director at present receives consolidated Rs 25000.</li> <li>• Based on the rise in cost of living &amp; remuneration of professionals working in urban sector ED consolidated salary may be revised</li> <li>• President &amp; Treasurer may be allowed to increase the salary of Executive Directors on day to day basis.</li> </ul>

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	<ul style="list-style-type: none"> <li>The Executive Director may be allowed to give 60 days professional time for CMAO projects and 45 day for projects under individual capacity.</li> </ul>
	<ul style="list-style-type: none"> <li>The members asked Executive Director to remain outside during the discussion</li> <li>Approved Rs 30000 inclusive of TDS with effect from the month of August 2008</li> <li>The Executive Director is allowed to give 30 days of professional time for outside projects under individual capacity, without affecting the work of CMAO. He will deposit 1/3<sup>rd</sup> of the professional fee earned by him with CMAO.</li> </ul>
<b>Item - 7 New Members (Life Member)</b>	<ul style="list-style-type: none"> <li>Dr. Rabindra Narayan Behera, Technical Director, National Informatics Centre, Orissa</li> <li>Mr. Kotini Sibasankar Patro, Executive Officer, Bhanjanagar</li> </ul>
Approved	
<b>Item - 8 Local Self Government Day</b>	The theme for this year was proposed as " <b>Better Urban Services</b> "
Approved	
<b>Item - 9 Any other matter with the permission of chair</b>	<ul style="list-style-type: none"> <li>Three workshops covering the jurisdiction of Revenue Divisional Commissioner to be organized</li> <li>A workshop on focusing City Development Plan &amp; Detail Project Report Preparation Experience Sharing to be conducted in Bhubaneswar or Puri.</li> <li>President urged to organize more focused programmes i.e. Solid Waste Management, Financial Management, E-Governance etc.</li> </ul>
At the end President offered Vote of thanks to all	



**President**  
**City Managers' Association Orissa**  
**And**  
**Vice Chairman**  
**Bhubaneswar Development Authority**